

# **MEETING OF THE COUNCIL**



**Thursday, 7th December, 2017**

**7.00 pm**

**Council Chamber  
Thanet District Council  
Margate**

**[www.thanet.gov.uk](http://www.thanet.gov.uk)  
01843 577000**



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Date: 27 November 2017  
Direct Dial: (01843) 577200  
Email: james.clapson@thanet.gov.uk



You are hereby summoned to attend the meeting of the Thanet District Council to be held in the Council Chamber, Council Offices, Cecil Street, Margate, Kent on Thursday, 7 December 2017 at 7.00 pm for the purpose of transacting the business mentioned below.

*Tudor Howes*

Director of Corporate Governance

To: The Members of Thanet District Council

**FIRE ALARM PROCEDURES:** If the fire alarm is activated, please vacate the offices via the stairs either through the security door to the left of the Chairman or opposite the lifts in the foyer. Please do not use the lifts. Please assemble in Hawley Square on the green. Officers will assist you and advise when it is deemed safe to return to the Chamber.

## **AGENDA**

Item  
No

1. **APOLOGIES FOR ABSENCE**

2. **MINUTES OF PREVIOUS MEETING** (Pages 5 - 8)

To approve the Minutes of the meeting of Council held on 12 October 2017, copy attached.

3. **ANNOUNCEMENTS**

To receive any announcements from the Chairman, Leader, Members of the Cabinet or Chief Executive in accordance with Council Procedure Rule 2.2 (iv).

4. **DECLARATIONS OF INTEREST**

To receive any declarations of interest from Members in accordance with Council Procedure rule 2.2 (v)

5. **PETITIONS**

To receive petitions from the public in accordance with Council Procedure Rule 12.

5a **PETITION REGARDING WESTERN UNDERCLIFF FACILITIES** (Pages 9 - 12)

Item  
No

Subject

5b **CLEAN UP CLIFTONVILLE WEST PETITION - REPORT BACK TO COUNCIL**  
(Pages 13 - 16)

5c **RAMSGATE SPRINT REVIVAL PETITION - REPORT BACK TO COUNCIL**  
(Pages 17 - 20)

6. **QUESTIONS FROM THE PRESS AND PUBLIC**

To receive questions received from the press or public in accordance with Council Procedure Rule 13.

7. **QUESTIONS FROM MEMBERS OF THE COUNCIL**

To receive questions from Members of the Council in accordance with Council Procedure Rule 14.

7a **QUESTION IN RELATION TO COUNCIL TAX** (Pages 21 - 24)

7b **QUESTION IN RELATION TO 19 HAWLEY SQUARE, MARGATE.** (Pages 25 - 28)

7c **QUESTION IN RELATION TO COUNCIL TAX DEBT** (Pages 29 - 32)

8. **NOTICE OF MOTION**

To receive any Notices of Motion from Members of Council in accordance with the Council Procedure Rule 3.

8a **NOTICE OF MOTION IN RELATION TO UNIVERSAL CREDIT** (Pages 33 - 34)

9. **LEADERS REPORT** (Pages 35 - 36)

To receive a report from the Leader of the Council in accordance with Council Procedure Rule 2.4.

10. **REPORT OF THE CHAIRMAN OF THE OVERVIEW AND SCRUTINY PANEL**  
(Pages 37 - 40)

To receive a report from the Chairman of the Overview and Scrutiny Panel in accordance with Council Procedure Rule 15.1.

11. **FLEXIBLE USE OF CAPITAL RECEIPTS - UPDATE STRATEGY 2017/18** (Pages 41 - 46)

Item  
No

Subject

12. **FEES AND CHARGES 2018/19**

Report to follow.

13. **REPRESENTATION ON OUTSIDE BODIES**

Report to follow.

14. **CHANGES TO COMMITTEES, PANELS AND BOARDS – 2017/18**

Report to follow.

15. **DREAMLAND CINEMA, MARGATE. FUNDING FOR A DISABILITY  
DISCRIMINATION ACT COMPLIANT LIFT** (Pages 47 - 54)

**Declaration of Interests Form**

# Public Document Pack Agenda Item 2

## COUNCIL

Minutes of the meeting held on 12 October 2017 at 7.00 pm in Council Chamber, Council Offices, Cecil Street, Margate, Kent.

**Present:** Councillors Ashbee, Bayford, Braidwood, Buckley, Campbell, G Coleman-Cooke, K Coleman-Cooke, Connor, Constantine, Crow-Brown, Curran, Dellar, Dennis, Dixon, Edwards, Evans, J Fairbrass, L Fairbrass, Falcon, Fenner, Game, I Gregory, K Gregory, Hayton, G Hillman, Jaye-Jones, Johnston, Larkins, Martin, Matterface, Parsons, Partington, L Piper, S Piper, L Potts, R Potts, Rogers, Rusiecki, D Saunders, M Saunders, Savage, Shonk, Stummer-Schmerzting, Taylor, Taylor-Smith, Tomlinson, Townend, Venables and Wells

### 1. APOLOGIES FOR ABSENCE

Apologies were received from Councillors Bambridge, Dawson, Day, Dexter, Grove and Howes.

### 2. MINUTES OF PREVIOUS MEETING

It was proposed by the Chairman, seconded by the Vice Chairman and agreed, that the minutes of the meeting of Council held on 7 September 2017 be approved and signed by the Chairman.

### 3. ANNOUNCEMENTS

There were no announcements.

### 4. DECLARATIONS OF INTEREST

There were no declarations of interest.

### 5. PETITIONS

No petitions had been received by the Council in accordance with the petition scheme.

### 6. QUESTIONS FROM THE PRESS AND PUBLIC

No questions had been received from the press and public in accordance with council procedure rule number 13.

### 7. QUESTIONS FROM MEMBERS OF THE COUNCIL

It was noted that no questions had been received from Members of the Council in accordance with council procedure rule 14.

### 8. NOTICE OF MOTION

No motions on notice had been received in accordance with council procedure rule 3.

### 9. LEADERS REPORT

During his report the Leader covered the following areas:

- Central Government and the main opposition parties were in agreement that there was a need for accelerated house building.
- The Department for Communities and Local Government (DCLG) had launched a consultation on proposed changes to the National Planning Policy Framework.
- The Chief Planning Inspector had indicated that a local plan submitted after 31 March 2018 would be subject to a different method of calculating housing numbers. This could result in an increase of 3000 more houses than currently calculated for the local plan period.
- The Council had won the prestigious Housing Ready initiative from the Housing and Finance Institute.
- Currently there was no evidence to suggest the existence of a viable aviation solution at the former Manston Site.
- Following the failure to merge the four East Kent Councils, an additional £2million of saving were required to balance the budget for the coming financial year.
- Thanks were offered to Mr Kenyon former Director of Community Services, for his work over the last two years. Mr Kenyon had left the Council to undertake a leadership programme aimed at aspiring Chief Executives.
- Dreamland would exit Administration at the end of October. Over half a million people had visited since it reopened on 26 May 2017.
- The compulsory purchase order compensation had been agreed for the Fort Road Hotel, this would allow the Council to consider options for disposal of the asset.
- A meeting had been planned with the East Kent Hospitals University Foundation Trust's (EKHUFT) Chief Executive regarding the Sustainability Transformation Partnership (STP) and the Canterbury Hospital Campaign, however the Chief Executive and Chair of Governors had both left their roles before this meeting could take place. Interim managers were now in place and the Council awaited further developments.

Councillor Bayford as Leader of the Conservative Party responded with the following points:

- It was good to hear of Dreamland's success. The Dreamland project had been initiated when the Council was led by the Conservative group.
- Despite the 31 March 2018 deadline, it was important that the Council agreed a local plan that was right for the District. DCLG consultation was underway which proposed that the number of houses in local plans submitted within the last five years could be subject to recalculation and increased by up to 40%.
- If a DCO of the former airport site went ahead it would override the Council's local plan. The current plan for the former airport site was a poor proposal; the site should be separated from the local plan.

The Leader replied to Councillor Bayford's comments with the following points:

- Central Government was dictating to local Councils the number of houses to be built through the local plan process,

Councillor Matterface as leader of the Labour Party made the following points:

- The following two questions remained outstanding from previous Council meeting.
  - Was the usage of the Thanet Campus site restricted to educational purposes?
  - What was the status of the Store 21 site in Margate High Street that was owned by the Council?
- Council planning officers and Members of the Planning Committee would need to keep abreast of any changes to the National Planning Policy Framework following completion of its consultation process.
- There were concerns at the prospect of more land for housing and the need for accompanying infrastructure such as schools, roads and hospitals.

- Why had the decision to dispose of the Fort Road Hotel not been subject to a scrutiny review despite being called in by Members?
- A meeting of the Cabinet Advisory Group formed to monitor EKHUFT, had been cancelled at short notice. It would need to be reinstated in light of recent proposals.
- Labour Kent County Council Councillors had voted against a 15% members allowances increase, they had pledged that this increase would go to local causes.
- The introduction of Universal Credit had caused people problems; and the automated help line could cost up to 55p per minute. All Members should have attended a Universal Credit workshop hosted by the Department for Work and Pensions.

The Leader replied to Councillor Matterface's comments with the following points:

- A response would be provided to Councillor Matterface regarding the Thanet Campus and Store 21.
- Speaking as a hospital governor, the Leader advised that there were no plans to down grade accident and emergency provision at the QEQM hospital.
- The implementation of Universal Credit appeared to be causing significant problems, it had been suggested that a holiday period was needed to reconsider the system.

## **10. REPORT OF THE CHAIRMAN OF THE OVERVIEW AND SCRUTINY PANEL**

Councillor D Saunders, the Chairman of the Overview and Scrutiny Panel (OSP), presented his report and the following points were noted:

- The OSP had not met since the last meeting of Council. The Community Safety Partnership Working Party had met on 28 September and the Corporate Performance Review Working Party had met on 4 September.
- The next OSP meeting was 24 October; it would consider a report following completion of the work of the Dreamland Project Review Group, and a presentation from the Leader regarding the Council's next steps as a result of the rejection of East Kent Merger proposition.
- A scrutiny review of the disposal process regarding the Fort Road Hotel was not deemed necessary at this stage, however proceedings would be closely monitored and a review would be undertaken in future if appropriate.

## **11. MEMBERS TRAINING STRATEGY**

It was proposed by Councillor Crow-Brown, seconded by Councillor L Fairbrass and Members agreed to approve the Member Training Strategy.

## **12. BOUNDARY REVIEW**

It was proposed by Councillor Bayford, seconded by Councillor Matterface, and after being put to the vote, Members agreed that:

'The Council invite the Boundary Commission to conduct an electoral review, and that the decision on the proposed number of Councillors be delegated to the Chief Executive in consultation with Councillors Matterface, Wells and Bayford, and informed by a members briefing to be held next week (week commencing 16 October 2017).'

Meeting concluded: 7.55pm

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**PETITION REGARDING WESTERN UNDERCLIFF FACILITIES**

Council	<b>7 December 2017</b>
Report Author	<b>Nick Hughes, Committee Services Manager and Deputy Monitoring Officer</b>
Portfolio Holder	<b>Councillor Crow-Brown, Cabinet Member for Corporate Governance Services</b>
Status	<b>For recommendation</b>
Classification:	<b>Unrestricted</b>
Key Decision	<b>No</b>
Ward:	<b>Thanet Wide</b>

**Executive Summary:**

A petition containing 1910 valid signatures and an e-petition containing 135 valid signatures were received by the Council requesting the reinstatement of local facilities along Western Undercliff, Ramsgate.

This report sets out how the Council deals with petitions of this size; it explains that the petition organiser will present the petition to the meeting and sets out the next steps as to how the Council will deal with the petition.

**Recommendation(s):**

In accordance with 1.6(b) of the Council's petitions scheme, following presentation of the petition, Council refer the petition to Cabinet without debate as the petition is in reference to an executive function.

**CORPORATE IMPLICATIONS**

<b>Financial and Value for Money</b>	There are no identified financial implications from this report.
<b>Legal</b>	This matter is dealt with under the Council's scheme for dealing with petitions from the public which is contained within the constitution.
<b>Corporate</b>	If a petition contains more than 1,000 signatures, Council can debate the petition unless it falls into a category of exception as detailed at paragraph (a) and (b) of 1.6 of the scheme. In this case paragraph (b) would be appropriate, namely;  (b) If the petition with 1000 or more signatures relates to an issue for which the executive (Cabinet) has responsibility, it may, following presentation, be referred by Council to Cabinet without debate.
<b>Equalities Act 2010 &amp; Public Sector</b>	Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to the aims of the Duty at the time the decision is taken. The aims of the Duty

<b>Equality Duty</b>	<p>are: (i) eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act, (ii) advance equality of opportunity between people who share a protected characteristic and people who do not share it, and (iii) foster good relations between people who share a protected characteristic and people who do not share it.</p> <p>Protected characteristics: age, gender, disability, race, sexual orientation, gender reassignment, religion or belief and pregnancy &amp; maternity. Only aim (i) of the Duty applies to Marriage &amp; civil partnership.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Please indicate which aim is relevant to the report.</td> </tr> <tr> <td style="width: 80%;">Eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act,</td> <td style="width: 20%;"></td> </tr> <tr> <td>Advance equality of opportunity between people who share a protected characteristic and people who do not share it</td> <td></td> </tr> <tr> <td>Foster good relations between people who share a protected characteristic and people who do not share it.</td> <td></td> </tr> </table> <p>There are no specific equity and equalities issues arising from this report.</p> <p>However it is important to be aware of the Council's responsibility under the Public Sector Equality Duty (PSED) and show evidence that due consideration had been given to the equalities impact that may be brought upon communities by the decisions made by Council.</p>	Please indicate which aim is relevant to the report.		Eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act,		Advance equality of opportunity between people who share a protected characteristic and people who do not share it		Foster good relations between people who share a protected characteristic and people who do not share it.	
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<b>CORPORATE PRIORITIES (tick those relevant)✓</b>	
A clean and welcoming Environment	
Promoting inward investment and job creation	
Supporting neighbourhoods	✓

<b>CORPORATE VALUES (tick those relevant)✓</b>	
Delivering value for money	
Supporting the Workforce	
Promoting open communications	✓

## 1.0 Introduction and Background

- 1.1 Under the Council's petitions scheme, if a petition contains more than 1,000 signatures, the petition organiser will be offered five minutes to present the petition at a meeting of Council;
- 1.2 The Council's petition scheme allows an e-petition and a paper petition to be run side by side as long as the petition prayers are identical and the paper petition is submitted at the end date of the e-petition. The number of signatories for both the paper and e-petition are reported separately, within the same report and the Council will take action based upon the threshold met by the largest petition.
- 1.3 If a petition contains more than 1,000 signatures, Council can debate the petition unless it falls into a category of exception as detailed at paragraph (a) and (b) of 1.6 of the scheme. In this case paragraph (b) would be appropriate, namely;

(b) If the petition with 1000 or more signatures relates to an issue for which the executive (Cabinet) has responsibility, it may, following presentation, be referred by Council to Cabinet without debate.

## 2.0 The Current Situation

- 2.1 A paper petition and e-petition was organised by Ms Morgan the paper petition was validly signed by 1910 persons, and the e-petition was validly signed by 135 persons. The petition prayers for both petitions were identical and read:

“We the undersigned petition the council to reinstate our local facilities along the Western undercliff, Ramsgate. It is imperative that we have public conveniences for all. The nearest toilets now are at the top of the cliff, which means it excludes people with disabilities and most parents with small children. We feel that this would increase the usage of the area and encourage tourists.”

- 2.2 The petition organiser is entitled to present their petition to Council, and in accordance with the Council’s petition scheme has five minutes to present the petition.
- 2.3 Ms Morgan has informed the Council that she will be in attendance to present the petition.

### 3.0 Next Steps

- 3.1 Under paragraph 1.6 (b) of the Council’s petitions scheme, if the petition with 1000 or more signatures relates to an issue for which the executive (Cabinet) has responsibility, it may, following presentation, be referred by Council to Cabinet without debate.

Contact Officer:	Nick Hughes, Committee Services Manager (7208)
Reporting to:	Tim Howes, Director of Corporate Governance

### Annex List

None	N/A
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### Background Papers

Title	Details of where to access copy
None	N/A

### Corporate Consultation

<b>Finance</b>	Ramesh Prashar, Head of Financial Services
<b>Legal</b>	Tim Howes, Director of Corporate Governance & Monitoring Officer

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**PETITION TO CLEAN UP CLIFTONVILLE WEST**

Council	<b>7 December 2017</b>
Report Author	<b>Nick Hughes, Committee Services Manager and Deputy Monitoring Officer</b>
Portfolio Holder	<b>Councillor Crow-Brown, Cabinet Member for Corporate Governance Services</b>
Status	<b>For Information</b>
Classification:	<b>Unrestricted</b>
Key Decision	<b>No</b>
Ward:	<b>Cliftonville West</b>

**Executive Summary:**

An e-petition containing 182 valid signatures has been received by the Council from residents who ask for the council to clean up Cliftonville West.

The purpose of this report is to inform Council of the result of the Cabinet meeting on 3 October 17.

**Recommendation(s):**

To note the report.

No further action needs to be taken by the council.

**CORPORATE IMPLICATIONS**

<b>Financial and Value for Money</b>	There are no identified financial implications at this time. Any future financial implications will need to be recognised as they become known and contained within the agreed budget for this project.
<b>Legal</b>	There are no legal implications for this report.  This matter is dealt with under the Council's scheme for dealing with petitions from the public which is contained within the constitution.
<b>Corporate</b>	In accordance with the Council's petition scheme if a petition has over 25, but less than 650, signatories, it will be referred to Cabinet or an appropriate committee without debate for report to Council within three ordinary meetings.
<b>Equalities Act 2010 &amp; Public Sector Equality Duty</b>	Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to the aims of the Duty at the time the decision is taken. The aims of the Duty are: (i) eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act, (ii) advance equality of opportunity between people who share a protected characteristic and people who do not share it, and (iii) foster good relations between people who share a protected characteristic and people who do not share it.

	<p>Protected characteristics: age, gender, disability, race, sexual orientation, gender reassignment, religion or belief and pregnancy &amp; maternity. Only aim (i) of the Duty applies to Marriage &amp; civil partnership.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Please indicate which aim is relevant to the report.</td> </tr> <tr> <td style="width: 80%;">Eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act,</td> <td style="width: 20%;"></td> </tr> <tr> <td>Advance equality of opportunity between people who share a protected characteristic and people who do not share it</td> <td></td> </tr> <tr> <td>Foster good relations between people who share a protected characteristic and people who do not share it.</td> <td></td> </tr> </table> <p>There are no specific equity and equalities issues arising from this report.</p>	Please indicate which aim is relevant to the report.		Eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act,		Advance equality of opportunity between people who share a protected characteristic and people who do not share it		Foster good relations between people who share a protected characteristic and people who do not share it.	
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<b>CORPORATE PRIORITIES (tick those relevant)✓</b>	
A clean and welcoming Environment	
Promoting inward investment and job creation	
Supporting neighbourhoods	✓

<b>CORPORATE VALUES (tick those relevant)✓</b>	
Delivering value for money	
Supporting the Workforce	
Promoting open communications	✓

## 1.0 Introduction and Background

- 1.1 In accordance with the Council's petition scheme if a petition has over 25, but less than 650, signatories, it will be referred to Cabinet or an appropriate committee without debate for report to Council within three ordinary meetings.
- 1.2 This petition was considered at the full Council meeting on 13 July 2017 where Ms Goodson presented her petition to the meeting, it was then referred to the meeting of Cabinet on 3 October 2017 for decision in accordance with the Council's petition scheme.
- 1.3 This report informs Council of the result of the Cabinet meeting of the 3 October 2017.

## 2.0 The Current Situation

- 2.1 An e-petition was received from Ms Goodson and was validly signed by 182 persons. The petition prayer read:

"We the undersigned petition the council to This petition calls on Thanet District Council to firstly clean up, and thereafter regularly maintain, the streets, promenades and beach areas of Cliftonville West - an area persistently blighted by litter, dog fouling and a general lack of cleanliness - in accordance with the standards and statutory obligations imposed on the council by the Environmental Protection Act 1990, and the DEFRA Code of Practice on Litter and Refuse. 1. Remove all litter & dog fouling from the streets, cliff tops, promenades and beaches. Sweep the streets, cliff tops & promenades & remove all detritus & weeds, then maintain this level of cleanliness; 2. Deep clean the area by washing the streets & pavements; 3. Monitor and remove graffiti; 4. Increase the number of bins & dog bins in Cliftonville West; 5. Employ a beach warden for the summer season to stop anti-social behaviour leading

to littering, dog fouling & broken glass; 6. Issue enforcement notices for littering, dog fouling & to landowners.”

- 2.2 Cabinet considered the petition at its meeting on the 3 October 2017 and agreed to note the new approach and pilot of an Operational Services Task Force for Cliftonville West ward, cleansing hot-spot locations.

<b>Contact Officer:</b>	Nick Hughes, Committee Services Manager and Deputy Monitoring Officer
<b>Reporting to:</b>	Tim Howes, Director of Corporate Governance and Monitoring Officer

**Annex List**

<i>None</i>	<i>N/A</i>
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**Background Papers**

Title	Details of where to access copy
<i>None</i>	<i>N/A</i>

**Corporate Consultation**

<b>Finance</b>	Ramesh Prashar, Head of Financial Services
<b>Legal</b>	Tim Howes, Director of Corporate Governance & Monitoring Officer

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**PETITION REGARDING THE RAMSGATE SPRINT REVIVAL**

Council	<b>7 December 2017</b>
Report Author	<b>Nick Hughes, Committee Services Manager and Deputy Monitoring Officer</b>
Portfolio Holder	<b>Councillor Crow-Brown, Cabinet Member for Corporate Governance Services</b>
Status	<b>For Information</b>
Classification:	<b>Unrestricted</b>
Key Decision	<b>No</b>
Ward:	<b>Cliffsend and Pegwell, Central Harbour</b>

**Executive Summary:**

An e-petition containing 39 valid signatures has been received by the Council from residents who ask for the council to specify any remaining obstacles to the return of the Ramsgate Sprint in 2018.

The purpose of this report is to inform Council of the result of the Cabinet meeting on 3 October 17.

**Recommendation(s):**

To note the report.

No further action needs to be taken by the council.

**CORPORATE IMPLICATIONS**

<b>Financial and Value for Money</b>	There are no direct financial impacts to providing support to the event organisers. Any events held on Thanet District Council land are subject to application and land hire fees.
<b>Legal</b>	This matter is dealt with under the Council's scheme for dealing with petitions from the public which is contained within the constitution.
<b>Corporate</b>	In accordance with the Council's petition scheme if a petition has over 25, but less than 650, signatories, it will be referred to Cabinet or an appropriate committee without debate for report to Council within three ordinary meetings.
<b>Equalities Act 2010 &amp; Public Sector Equality Duty</b>	Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to the aims of the Duty at the time the decision is taken. The aims of the Duty are: (i) eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act, (ii) advance equality of opportunity between people who share a protected characteristic and people who do not share it, and (iii) foster good relations between people who share a protected characteristic and people who do not share it.

	<p>Protected characteristics: age, gender, disability, race, sexual orientation, gender reassignment, religion or belief and pregnancy &amp; maternity. Only aim (i) of the Duty applies to Marriage &amp; civil partnership.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Please indicate which aim is relevant to the report.</td> </tr> <tr> <td style="width: 80%;">Eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act,</td> <td style="width: 20%;"></td> </tr> <tr> <td>Advance equality of opportunity between people who share a protected characteristic and people who do not share it</td> <td></td> </tr> <tr> <td>Foster good relations between people who share a protected characteristic and people who do not share it.</td> <td></td> </tr> </table> <p>There are no specific equity and equalities issues arising from this report.</p>	Please indicate which aim is relevant to the report.		Eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act,		Advance equality of opportunity between people who share a protected characteristic and people who do not share it		Foster good relations between people who share a protected characteristic and people who do not share it.	
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<b>CORPORATE PRIORITIES (tick those relevant)✓</b>	
A clean and welcoming Environment	
Promoting inward investment and job creation	
Supporting neighbourhoods	✓

<b>CORPORATE VALUES (tick those relevant)✓</b>	
Delivering value for money	
Supporting the Workforce	
Promoting open communications	✓

## 1.0 Introduction and Background

- 1.1 In accordance with the Council's petition scheme if a petition has over 25, but less than 650, signatories, it will be referred to Cabinet or an appropriate committee without debate for report to Council within three ordinary meetings.
- 1.2 This petition was considered at the full Council meeting on 13 July 2017 where Mr Coombes presented his petition to the meeting, it was then referred to the meeting of Cabinet on 3 October 2017 for decision in accordance with the Council's petition scheme.
- 1.3 This report informs Council of the result of the Cabinet meeting of the 3 October 2017.

## 2.0 The Current Situation

- 2.1 An e-petition was received from Mr Coombes which had been validly signed by 39 persons. The petition read:

"We the undersigned petition the council to specify any remaining obstacles to the return of the Ramsgate Sprint; and ask TDC to work closely with the organisers and other relevant community groups in Ramsgate to try and ensure that the Ramsgate Sprint takes place in 2018."

- 2.2 Cabinet considered the petition at its meeting on the 3 October 2017 and agreed that the petition was noted and that the Cabinet Member for Community Services be kept fully updated on the support provided to the Ramsgate Sprint organisers.

Contact Officer:	Nick Hughes, Committee Services Manager and Deputy Monitoring Officer
Reporting to:	Tim Howes, Director of Corporate Governance and Monitoring Officer

## Annex List

<i>None</i>	<i>N/A</i>
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## Background Papers

<b>Title</b>	<b>Details of where to access copy</b>
<i>None</i>	<i>N/A</i>

## Corporate Consultation

<b>Finance</b>	Ramesh Prashar, Head of Financial Services
<b>Legal</b>	Tim Howes, Director of Corporate Governance & Monitoring Officer

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**QUESTION NO. 1 FROM A MEMBER - REGARDING COUNCIL TAX**

<b>Council</b>	<b>7 December 2017</b>
Report Author	<b>Nick Hughes, Committee Services Manager</b>
Portfolio Holder	<b>Cllr Townend, Cabinet Member for Financial Services and Estates</b>
Classification:	<b>Unrestricted</b>
Key Decision	<b>No</b>
Ward:	<b>All Wards</b>

**Executive Summary:**

The Cabinet Member for Financial Services and Estates will receive a question from a Member of Council in relation to council tax.

**Recommendation(s):**

This report is for information.

<b>CORPORATE IMPLICATIONS</b>	
<b>Financial and Value for Money</b>	There are no identified financial implications from this report.
<b>Legal</b>	There are no legal implications directly from this report.
<b>Corporate</b>	Council Procedure Rule 14 enables Members of Council to ask a Member of the Cabinet or the Chairman of any Committee or Sub-Committee questions on matters in relation to which the Council has powers or duties or which affect the district. No Member, however, can submit more than one question to one meeting.
<b>Equalities Act 2010 &amp; Public Sector Equality Duty</b>	Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to the aims of the Duty at the time the decision is taken. The aims of the Duty are: (i) eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act, (ii) advance equality of opportunity between people who share a protected characteristic and people who do not share it, and (iii) foster good relations between people who share a protected characteristic and people who do not share it.  Protected characteristics: age, gender, disability, race, sexual orientation, gender reassignment, religion or belief and pregnancy & maternity. Only aim (i) of the Duty applies to Marriage & civil partnership.

	Please indicate which aim is relevant to the report.	
	Eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act,	
	Advance equality of opportunity between people who share a protected characteristic and people who do not share it	
	Foster good relations between people who share a protected characteristic and people who do not share it.	
There are no specific equity and equalities issues arising from this report.		

<b>CORPORATE PRIORITIES (tick those relevant)✓</b>	
A clean and welcoming Environment	
Promoting inward investment and job creation	
Supporting neighbourhoods	x

<b>CORPORATE VALUES (tick those relevant)✓</b>	
Delivering value for money	
Supporting the Workforce	
Promoting open communications	x

## 1.0 Introduction and Background

- 1.1 The following question, addressed to Councillor Townend, Cabinet Member for Financial Services and Estates has been received from Councillor Matterface in accordance with Council Procedure Rule No. 14.

Can the cabinet member explain the circumstances under which letters were sent to those claiming single person discount on their council tax where some who had lost a relative who had never lived at that address were told to prove they lived alone?

- 1.2 Council Procedure Rule 14.3 states that a Member of the Council may ask

- a Member of the Cabinet; or
- the Chairman of any Committee or Sub-Committee

a question on any matter in relation to which the Council has powers or duties or which affects the district.

- 1.3 Council Procedure Rule 14.7 states that an answer may take the form of:

- a) a direct oral answer;
- b) where the desired information is in a publication of the Council or other published work, a reference to that publication; or
- c) where the reply cannot conveniently be given orally, a written answer circulated within three working days to the questioner.

- 1.4 A Member may, in accordance with Council Procedure Rule 14.8, ask one supplementary question without notice to the Member to whom the first question was asked. The supplemental question must arise directly out of the original question or the reply.

- 1.5 The questioner shall have two minutes for the initial question and one minute for the supplementary question and the respondent shall have five minutes for the initial reply and two minutes for the supplementary reply. (Council Procedure Rule 14.9 refers)

## Agenda Item 7a

Contact Officer:	Nick Hughes, Committee Services Manager (7208)
Reporting to:	Tim Howes, Director of Corporate Governance

### Annex List

<i>None</i>	<i>N/A</i>
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### Background Papers

Title	Details of where to access copy
<i>None</i>	<i>N/A</i>

### Corporate Consultation

<b>Finance</b>	Ramesh Prashar, Head of Financial Services
<b>Legal</b>	Tim Howes, Director of Corporate Governance and Monitoring Officer

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**QUESTION NO. 2 FROM A MEMBER - REGARDING 19 HAWLEY SQUARE, MARGATE.**

**Council** 7 December 2017

**Report Author** Nick Hughes, Committee Services Manager

**Portfolio Holder** Cllr Rev S Piper, Cabinet Member for Housing and Open Spaces

**Classification:** Unrestricted

**Key Decision** No

**Ward:** Margate Central

**Executive Summary:**

The Cabinet Member for Housing and Open Spaces will receive a question from a Member of Council in relation to 19 Hawley Square, Margate.

**Recommendation(s):**

This report is for information.

<b>CORPORATE IMPLICATIONS</b>	
<b>Financial and Value for Money</b>	There are no identified financial implications from this report.
<b>Legal</b>	There are no legal implications directly from this report.
<b>Corporate</b>	Council Procedure Rule 14 enables Members of Council to ask a Member of the Cabinet or the Chairman of any Committee or Sub-Committee questions on matters in relation to which the Council has powers or duties or which affect the district. No Member, however, can submit more than one question to one meeting.
<b>Equalities Act 2010 &amp; Public Sector Equality Duty</b>	Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to the aims of the Duty at the time the decision is taken. The aims of the Duty are: (i) eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act, (ii) advance equality of opportunity between people who share a protected characteristic and people who do not share it, and (iii) foster good relations between people who share a protected characteristic and people who do not share it.  Protected characteristics: age, gender, disability, race, sexual orientation, gender reassignment, religion or belief and pregnancy & maternity. Only aim (i) of the Duty applies to Marriage & civil partnership.

	Please indicate which aim is relevant to the report.	
	Eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act,	
	Advance equality of opportunity between people who share a protected characteristic and people who do not share it	
	Foster good relations between people who share a protected characteristic and people who do not share it.	
There are no specific equity and equalities issues arising from this report.		

<b>CORPORATE PRIORITIES (tick those relevant)✓</b>	
A clean and welcoming Environment	
Promoting inward investment and job creation	
Supporting neighbourhoods	x

<b>CORPORATE VALUES (tick those relevant)✓</b>	
Delivering value for money	
Supporting the Workforce	
Promoting open communications	x

## 1.0 Introduction and Background

- 1.1 The following question, addressed to Councillor Reverend Stuart Piper, Cabinet Member for Housing and Open Spaces has been received from Councillor Johnston in accordance with Council Procedure Rule No. 14.

Housing officers recently gave a very detailed and worrying report on homelessness and increasing waiting list for Social housing in Thanet. Could the Cabinet member for Housing please confirm what efforts he has been able to make to bring 19 Hawley Square back into use for much needed homes?

- 1.2 Council Procedure Rule 14.3 states that a Member of the Council may ask

- a Member of the Cabinet; or
- the Chairman of any Committee or Sub-Committee

a question on any matter in relation to which the Council has powers or duties or which affects the district.

- 1.3 Council Procedure Rule 14.7 states that an answer may take the form of:

- a) a direct oral answer;
- b) where the desired information is in a publication of the Council or other published work, a reference to that publication; or
- c) where the reply cannot conveniently be given orally, a written answer circulated within three working days to the questioner.

- 1.4 A Member may, in accordance with Council Procedure Rule 14.8, ask one supplementary question without notice to the Member to whom the first question was asked. The supplemental question must arise directly out of the original question or the reply.

- 1.5 The questioner shall have two minutes for the initial question and one minute for the supplementary question and the respondent shall have five minutes for the initial reply and two minutes for the supplementary reply. (Council Procedure Rule 14.9 refers)

## Agenda Item 7b

Contact Officer:	Nick Hughes, Committee Services Manager (7208)
Reporting to:	Tim Howes, Director of Corporate Governance

### Annex List

<i>None</i>	<i>N/A</i>
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### Background Papers

Title	Details of where to access copy
<i>None</i>	<i>N/A</i>

### Corporate Consultation

<b>Finance</b>	Ramesh Prashar, Head of Financial Services
<b>Legal</b>	Tim Howes, Director of Corporate Governance and Monitoring Officer

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**QUESTION NO. 3 FROM A MEMBER - REGARDING COUNCIL TAX DEBT.**

<b>Council</b>	<b>7 December 2017</b>
Report Author	<b>Nick Hughes, Committee Services Manager</b>
Portfolio Holder	<b>Cllr John Townend, Cabinet Member for Financial Services and Estates</b>
Classification:	<b>Unrestricted</b>
Key Decision	<b>No</b>
Ward:	<b>All Wards</b>

**Executive Summary:**

The Cabinet Member for Financial Services and Estates will receive a question from a Member of Council in relation to Council Tax debt.

**Recommendation(s):**

This report is for information.

**CORPORATE IMPLICATIONS**

<b>Financial and Value for Money</b>	There are no identified financial implications from this report.
<b>Legal</b>	There are no legal implications directly from this report.
<b>Corporate</b>	Council Procedure Rule 14 enables Members of Council to ask a Member of the Cabinet or the Chairman of any Committee or Sub-Committee questions on matters in relation to which the Council has powers or duties or which affect the district. No Member, however, can submit more than one question to one meeting.
<b>Equalities Act 2010 &amp; Public Sector Equality Duty</b>	Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to the aims of the Duty at the time the decision is taken. The aims of the Duty are: (i) eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act, (ii) advance equality of opportunity between people who share a protected characteristic and people who do not share it, and (iii) foster good relations between people who share a protected characteristic and people who do not share it.  Protected characteristics: age, gender, disability, race, sexual orientation, gender reassignment, religion or belief and pregnancy & maternity. Only aim (i) of the Duty applies to Marriage & civil partnership.

	Please indicate which aim is relevant to the report.	
	Eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act,	
	Advance equality of opportunity between people who share a protected characteristic and people who do not share it	
	Foster good relations between people who share a protected characteristic and people who do not share it.	
There are no specific equity and equalities issues arising from this report.		

<b>CORPORATE PRIORITIES (tick those relevant)✓</b>	
A clean and welcoming Environment	
Promoting inward investment and job creation	
Supporting neighbourhoods	x

<b>CORPORATE VALUES (tick those relevant)✓</b>	
Delivering value for money	
Supporting the Workforce	
Promoting open communications	x

## 1.0 Introduction and Background

- 1.1 The following question, addressed to Councillor John Townend, Cabinet Member for Financial Services and Estates has been received from Councillor Constantine in accordance with Council Procedure Rule No. 14.

How many times, since April 2016, have the bailiffs been called upon to take any action against those in Council Tax debt.

- 1.2 Council Procedure Rule 14.3 states that a Member of the Council may ask

- a Member of the Cabinet; or
- the Chairman of any Committee or Sub-Committee

a question on any matter in relation to which the Council has powers or duties or which affects the district.

- 1.3 Council Procedure Rule 14.7 states that an answer may take the form of:

- a) a direct oral answer;
- b) where the desired information is in a publication of the Council or other published work, a reference to that publication; or
- c) where the reply cannot conveniently be given orally, a written answer circulated within three working days to the questioner.

- 1.4 A Member may, in accordance with Council Procedure Rule 14.8, ask one supplementary question without notice to the Member to whom the first question was asked. The supplemental question must arise directly out of the original question or the reply.

- 1.5 The questioner shall have two minutes for the initial question and one minute for the supplementary question and the respondent shall have five minutes for the initial reply and two minutes for the supplementary reply. (Council Procedure Rule 14.9 refers)

Contact Officer:	Nick Hughes, Committee Services Manager (7208)
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<b>Reporting to:</b>	Tim Howes, Director of Corporate Governance
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**Annex List**

<i>None</i>	<i>N/A</i>
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**Background Papers**

<b>Title</b>	<b>Details of where to access copy</b>
<i>None</i>	<i>N/A</i>

**Corporate Consultation**

<b>Finance</b>	Ramesh Prashar, Head of Financial Services
<b>Legal</b>	Tim Howes, Director of Corporate Governance and Monitoring Officer

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**NOTICE OF MOTION – UNIVERSAL CREDIT**

<b>Council</b>	<b>7 December 2017</b>
Report Author	<b>Nick Hughes, Committee Services Manager</b>
Portfolio Holder	<b>Councillor Crow-Brown, Cabinet Member for Corporate Governance Services</b>
Status	<b>For Decision</b>
Classification:	<b><i>Unrestricted</i></b>
Key Decision	<b>No</b>
Ward:	<b>All Wards</b>

**Executive Summary:**

To consider a Notice of Motion submitted in relation to universal credit.

**Recommendation(s):**

Council is invited to consider whether to debate the motion.

<b>CORPORATE IMPLICATIONS</b>	
<b>Financial and Value for Money</b>	None arising directly from this report
<b>Legal</b>	<p>Council Procedure Rule 3.7 states that: “the Member whose name appears first on the notice will move the motion during his or her speech and call for a seconder. If seconded, a Member from the controlling political group will be entitled to a reply, after which the motion shall stand referred without further discussion to the Cabinet or appropriate committee for determination or report unless the Council decides to debate the motion in accordance with Rule 16” (<i>rules of debate</i>)</p> <p>However, as only Council can adopt the motion on notice, the motion will fall if the Council does not agree to debate it.</p>
<b>Corporate</b>	Council Procedure Rule 3 provides the opportunity for Councillors to give advance notice of motions to be put to Council.
<b>Equalities Act 2010 &amp; Public Sector Equality Duty</b>	<p>Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to the aims of the Duty at the time the decision is taken. The aims of the Duty are: (i) eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act, (ii) advance equality of opportunity between people who share a protected characteristic and people who do not share it, and (iii) foster good relations between people who share a protected characteristic and people who do not share it.</p> <p>Protected characteristics: age, gender, disability, race, sexual orientation, gender reassignment, religion or belief and pregnancy &amp; maternity. Only aim (i) of the Duty applies to Marriage &amp; civil partnership.</p>

	Please indicate which aim is relevant to the report.	
	Eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act,	
	Advance equality of opportunity between people who share a protected characteristic and people who do not share it	
	Foster good relations between people who share a protected characteristic and people who do not share it.	
	None arising directly from this report	

<b>CORPORATE PRIORITIES (tick those relevant)✓</b>	
A clean and welcoming Environment	
Promoting inward investment and job creation	
Supporting neighbourhoods	x

<b>CORPORATE VALUES (tick those relevant)✓</b>	
Delivering value for money	
Supporting the Workforce	
Promoting open communications	x

## 1.0 Introduction and Background

- 1.1 The following motion has been received from Councillor Matterface in accordance with Council Procedure Rule No. 3:

This council notes with concern that the implementation of a full service universal credit in Thanet is already proving detrimental to the health and well-being of many local residents faced with a delay of several weeks before benefits are received.

The council therefore agrees to write to the Secretary of State for Work and Pensions asking that the system ensures all residents have their needs met and they are treated with dignity and fairness.

## 2.0 Options

- 2.1 To debate the motion
- 2.2 Not to debate the motion, in which case the motion will fall.

## 3.0 Decision Making Process

- 3.1 It is for Council to decide whether or not to debate the motion, and if it does so, whether or not to agree the motion.

Contact Officer:	Nicholas Hughes, Committee Services Manager
Reporting to:	Tim Howes, Director of Corporate Governance

## Corporate Consultation

<b>Finance</b>	Matt Sanham, Corporate Finance Manager
<b>Legal</b>	Tim Howes, Director of Corporate Governance

**LEADER'S REPORT TO COUNCIL**

Council	<b>7 December 2017</b>
Report Author	<b>Nick Hughes, Committee Services Manager and Deputy Monitoring Officer</b>
Portfolio Holder	<b>The Leader</b>
Status	<b>For Information</b>
Classification:	<b>Unrestricted</b>
Key Decision	<b>No</b>

**Executive Summary:**

To receive a report from the Leader in accordance with Council Procedure Rule 2.4

**Recommendation(s):**

None - This report is for information only.

**CORPORATE IMPLICATIONS**

<b>Financial and Value for Money</b>	There are no financial implications directly arising from this report.													
<b>Legal</b>	There are no legal implications arising from this report.													
<b>Corporate</b>	The Leaders report helps to contribute to the promoting open communications corporate value.													
<b>Equalities Act 2010 &amp; Public Sector Equality Duty</b>	<p>Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to the aims of the Duty at the time the decision is taken. The aims of the Duty are: (i) eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act, (ii) advance equality of opportunity between people who share a protected characteristic and people who do not share it, and (iii) foster good relations between people who share a protected characteristic and people who do not share it.</p> <p>Protected characteristics: age, gender, disability, race, sexual orientation, gender reassignment, religion or belief and pregnancy &amp; maternity. Only aim (i) of the Duty applies to Marriage &amp; civil partnership.</p> <table border="1"> <tr> <td colspan="3">Please indicate which aim is relevant to the report.</td> </tr> <tr> <td>Eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act,</td> <td></td> <td>x</td> </tr> <tr> <td>Advance equality of opportunity between people who share a protected characteristic and people who do not share it</td> <td></td> <td>x</td> </tr> <tr> <td>Foster good relations between people who share a protected characteristic and people who do not share it.</td> <td></td> <td>x</td> </tr> </table>		Please indicate which aim is relevant to the report.			Eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act,		x	Advance equality of opportunity between people who share a protected characteristic and people who do not share it		x	Foster good relations between people who share a protected characteristic and people who do not share it.		x
Please indicate which aim is relevant to the report.														
Eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act,		x												
Advance equality of opportunity between people who share a protected characteristic and people who do not share it		x												
Foster good relations between people who share a protected characteristic and people who do not share it.		x												

# Agenda Item 9

	The Council demonstrates due regard to the aims of the Public Sector Equality Duty when conducting its business, this due regard is mirrored in the leaders report which provides an update on key issues arising since the last meeting of Council.
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<b>CORPORATE PRIORITIES (tick those relevant)✓</b>	
A clean and welcoming Environment	
Promoting inward investment and job creation	
Supporting neighbourhoods	

<b>CORPORATE VALUES (tick those relevant)✓</b>	
Delivering value for money	
Supporting the Workforce	
Promoting open communications	x

## 1.0 Introduction and Background

### 1.1 Council Procedure Rule 2.4 provides that:

<p>The Leader of the Council will make available in writing the content of his oral report to opposition group leaders no later than the Saturday before the meeting. The speech will not exceed ten minutes on key issues arising since the last meeting of Council.</p> <p>The Leaders of any other political group may comment on the Leader's report. The comments of the Leaders of the other political groups shall be limited each to five minutes. The other Group Leaders will comment in an order determined by the number of Councillors within those political groups, with the largest group commenting first, and so on.</p> <p>The Leader has a right of reply to each Group Leader limited to two minutes, in hierarchical order, to any comments made on his/her report.</p> <p>The Leader of the Council, the Leader of the Opposition and the Leader of any other political group may appoint substitutes to speak on their behalf.</p> <p>No motions may be moved nor resolutions passed under this item.</p>
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Contact Officer:	Nicholas Hughes, Committee Services Manager
Reporting to:	Tim Howes, Director of Corporate Governance and Monitoring Officer

### Annex List

None	N/A
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### Background Papers

<b>Title</b>	<b>Details of where to access copy</b>
None	N/A

### Corporate Consultation

<b>Finance</b>	Matt Sanham, Corporate Finance Manager
<b>Legal</b>	Tim Howes, Director of Corporate Governance and Monitoring Officer

**OVERVIEW & SCRUTINY PANEL CHAIRMAN'S REPORT TO COUNCIL**

Council	<b>07 December 2017</b>
Report Author	<b>Cllr D. Saunders, Chairman of the Overview &amp; Scrutiny Panel</b>
Portfolio Holder	<b>Cllr Crow-Brown, Cabinet Member for Corporate Governance</b>
Status	<b>For Information</b>
Classification:	<b>Unrestricted</b>
Key Decision	<b>No</b>
Ward:	<b>Thanet Wide</b>

**Executive Summary:**

The purpose of the report is to highlight some of the key activities that have planned for by the Overview & Scrutiny Panel during the course of this municipal year 2017/18 and progress to date regarding implementation of the Panel's work programme.

**Recommendation(s):**

1. Members are invited to discuss and note the report.

**CORPORATE IMPLICATIONS**

<b>Financial and Value for Money</b>	There are no financial implications directly arising from this report. The report provides a briefing to Full Council about the current work activities of the Overview & Scrutiny Panel.
<b>Legal</b>	There are no legal implications directly arising from this report. A presentation of the OSP Chairman's report to Full Council enables the Chairman to fulfil their duty as is required by the Council's Constitution.
<b>Corporate</b>	<p>There are no corporate risks associated with this report. The report enables discussion by Members at Full Council on the activities of the Overview &amp; Scrutiny Panel.</p> <p>The debate on the OSP Chairman's report contributes to open communication across the council. A strong scrutiny function contributes to an open democratic process for decision making and delivery of value for money services as council decisions are interrogated by Members before they are implemented. In instances where such decisions are interrogated after implementation, there will be lessons to learn for future policy development.</p>

<b>Equalities Act 2010 &amp; Public Sector Equality Duty</b>	<p>Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to the aims of the Duty at the time the decision is taken. The aims of the Duty are: (i) eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act, (ii) advance equality of opportunity between people who share a protected characteristic and people who do not share it, and (iii) foster good relations between people who share a protected characteristic and people who do not share it.</p> <p>Protected characteristics: age, gender, disability, race, sexual orientation, gender reassignment, religion or belief and pregnancy &amp; maternity. Only aim (i) of the Duty applies to Marriage &amp; civil partnership.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr> <td colspan="2" style="padding: 2px;">Please indicate which aim is relevant to the report.</td> </tr> <tr> <td style="padding: 2px;">Eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act,</td> <td style="width: 50px;"></td> </tr> <tr> <td style="padding: 2px;">Advance equality of opportunity between people who share a protected characteristic and people who do not share it</td> <td></td> </tr> <tr> <td style="padding: 2px;">Foster good relations between people who share a protected characteristic and people who do not share it.</td> <td style="text-align: center; vertical-align: middle;">✓</td> </tr> </table> <p>No implications arise directly but the Council needs to retain a strong focus and understanding on issues of diversity amongst the local community and ensure service delivery matches these.</p> <p>It is important to be aware of the Council's responsibility under the Public Sector Equality Duty (PSED) and show evidence that due consideration had been given to the equalities impact that may be brought upon communities by the decisions made by Council.</p>	Please indicate which aim is relevant to the report.		Eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act,		Advance equality of opportunity between people who share a protected characteristic and people who do not share it		Foster good relations between people who share a protected characteristic and people who do not share it.	✓
Please indicate which aim is relevant to the report.									
Eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act,									
Advance equality of opportunity between people who share a protected characteristic and people who do not share it									
Foster good relations between people who share a protected characteristic and people who do not share it.	✓								

<b>CORPORATE PRIORITIES (tick those relevant)✓</b>		<b>CORPORATE VALUES (tick those relevant)✓</b>	
A clean and welcoming Environment		Delivering value for money	✓
Promoting inward investment and job creation		Supporting the Workforce	
Supporting neighbourhoods	✓	Promoting open communications	✓

## 1.0 Introduction and Background

- 1.1 At each ordinary Full Council meeting, the Chairman of the Overview and Scrutiny Panel presents a report on the work undertaken by the Overview and Scrutiny Panel since the last Council meeting.
- 1.2 Such a report will be subject to comment or debate by Members. This is in accordance with Council Procedure Rule 15.1 of Part 4 of the Council Constitution.
- 1.3 The report will therefore provide the basis for debate by Members on on-going scrutiny activities and hopefully lead to sharing of views and ideas to enhance the Council's scrutiny function.

## **2.0 Community Safety Partnership Working Party**

- 2.1 A date for the next meeting of the working party was still to be set up. The sub group will receive an update from Kent Police on the impact of the policing in parts of Ramsgate and Margate to tackle youth crime.

## **3.0 Corporate Performance Review Working Party**

- 3.1 The sub group met on 13 November to consider Quarter 2 performance reports from East Kent Housing, East Kent Services and Thanet District Council.

### **East Kent Housing**

- 3.2 Arrears in payment claims had increased following the roll out of universal credit, most claimants find themselves in arrears as claimants were often paid at least six weeks following the claim and did not have savings to support them during the transition period. In recognition of the delay in payment, EK Housing had changed its system of chasing for arrears.

- 3.3 Members were advised that it was expected that all claimants would be on universal credit by 2020. However payment of pensions and some specialist cases would not be transferred. The Council and Margate Task Force had been working with local Department for Works & Pensions (DWP) officers to identify local challenges to the roll out of universal credit. Some of the issues identified had not been reported elsewhere in the country and would be fed back to the central DWP.

### **East Kent Services**

- 3.4 Performance regarding housing benefit and council tax benefit applications compared well against national bench marks. However it was worth noting that there was a resourcing pressure within customer services, as staff vacancies had remained unfilled.

- 3.5 The pressure was expected to be relived as the vacant posts would be filled, some satellite sites had been closed and the service was looking to offer apprenticeships. EK Services were preparing a business case for the provision of this support which could be recharged to the Department of Work and Pensions.

### **Thanet District Council**

- 3.6 The performance has been about the same as the previous quarter whilst some targets had moved between categories during the quarter. It was reported that the increase in recorded crime was partly due to a change in recording methods by Kent Police.

- 3.7 A Members Briefing would be held to report to members what action the Council would take to address homelessness within the District. It was also reported that since the annual survey last year, there had been a significant increase (up 28%) in public opinion that the Council offered value for money.

## **4.0 Reviewing the Draft Local Plan – pre decision scrutiny**

- 4.1 The OSP Local Plan Working Group received three times on 31 October, 02 November and 07 November for briefing sessions whereby officers provided information and made clarifications on a number of queries members had regarding proposals in the draft Local Plan documents.

4.2 To give structure to the review process, Members reviewed the proposals using the following topics:

- Contextual information to the draft local plan and Housing;
- Employment & Economy;
- Infrastructure provision & Environmental Policy.

4.3 Officers also responded to key questions that were submitted ahead of each workshop session. It is now hoped that from the three sessions the working group will come up with a summary of recommendations to adopt at this Panel meeting.

4.4 The Overview and Scrutiny Panel discussed the draft Local Plan on 21 November did not make any specific recommendations to Cabinet.

## 5.0 Call-In of Cabinet Decisions

5.1 There were no valid call-ins made since the last meeting of the Panel.

## 6.0 Cabinet Presentations at OSP Meetings

6.1 The Panel received a presentation by the Leader of Council on an update on the proposals for the East Kent Merger and the implications arising from the decision by Cabinet not to pursuing that initiative further as a result of similar decision being made by the neighbouring local authorities.

6.2 The Panel engaged the Leader in discussion that followed from this presentation. It was suggested that Members briefing sessions will be held to discuss ways how the council could come up with innovative ways for drawing a balanced budget for the forthcoming financial year as well as the medium term financial strategy.

## 7.0 OSP Recommendations to Cabinet - Implementation Monitoring

7.1 There were no recommendations submitted to Cabinet in the period under review.

Contact Officer:	Charles Hungwe, Senior Democratic Services Officer, Ext 57186
Reporting to:	Nick Hughes, Committee Services Manager, Ext 57208

### Annex List

None	N/A
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### Background Papers

Title	Details of where to access copy
None	N/A

### Corporate Consultation

<b>Finance</b>	Ramesh Prashar, Head of Financial Services
<b>Legal</b>	Tim Howes, Director of Corporate Governance & Monitoring Officer



**Flexible Use of Capital Receipts- Updated Strategy 2017-18**

Council	<b>07 December 2017</b>
Report Author	<b>Tim Willis, Director of Corporate Resources</b>
Portfolio Holder	<b>Cllr John Townend, Portfolio Holder for Financial Services and Estates</b>
Status	<b>For Decision</b>
Classification:	<b>Unrestricted</b>
Key Decision	<b>No</b>
Ward:	<b>All Wards</b>

This report updates the Flexible Use of Capital Receipts Strategy which was agreed at Council on 9 February 2017. This report was considered and agreed by Cabinet on 16 November 2017.

**Recommendation(s):**

It is recommended that Council agree the updated Capital Receipts Strategy for 2017-18.

**CORPORATE IMPLICATIONS**

<b>Financial and Value for Money</b>	The financial implications have been reflected within the body of the report.
<b>Legal</b>	Section 151 of the 1972 Local Government Act requires a suitably qualified named officer to keep control of the Council's finances. For this Council, it is the Director of Corporate Resources (S151 Officer), and this report is helping to carry out that function.
<b>Corporate</b>	Corporate priorities can only be delivered with robust finances and this report gives Members the opportunity to review the Council's current position.
<b>Equalities Act 2010 &amp; Public Sector Equality Duty</b>	Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to the aims of the Duty at the time the decision is taken. The aims of the Duty are: (i) eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act, (ii) advance equality of opportunity between people who share a protected characteristic and people who do not share it, and (iii) foster good relations between people who share a protected characteristic and people who do not share it.  Protected characteristics: age, gender, disability, race, sexual orientation, gender reassignment, religion or belief and pregnancy & maternity. Only aim (i) of the Duty applies to Marriage & civil partnership.

	Please indicate which aim is relevant to the report.
	Eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act,
	Advance equality of opportunity between people who share a protected characteristic and people who do not share it
	Foster good relations between people who share a protected characteristic and people who do not share it.
	There are no equity and equalities implications arising directly from this report, but the Council needs to retain a strong focus and understanding on issues of diversity amongst the local community and ensure service delivery matches these.
	It is important to be aware of the Council's responsibility under the Public Sector Equality Duty (PSED) and show evidence that due consideration had been given to the equalities impact that may be brought upon communities by the decisions made by Council.

<b>CORPORATE PRIORITIES (tick those relevant)✓</b>	
A clean and welcoming Environment	✓
Promoting inward investment and job creation	✓
Supporting neighbourhoods	✓

<b>CORPORATE VALUES (tick those relevant)✓</b>	
Delivering value for money	✓
Supporting the Workforce	
Promoting open communications	

## 1.0 Flexible Use of Capital Receipts

1.1 In March 2016 the government produced Statutory Guidance on the Flexible Use of Capital Receipts. Proper accounting practices mean that capital receipts can only be used to support capital expenditure. However, the purpose of the guidance is to give flexibility as to the use of capital. In summary, the guidance allows councils to use capital receipts from the disposal of property, plant and equipment assets received in the period 1 April 2016 to 31 March 2019 to fund revenue spending which is forecast to generate ongoing savings to an authority's net service expenditure.

1.2 The guidance itself gives examples of the type of expenditure that can be funded from this source although it is not exhaustive. This includes:

- Funding the cost of service reconfiguration, restructuring or rationalisation (staff or non-staff), where this leads to ongoing efficiency savings or service transformation.
- Driving a digital approach to the delivery of more efficient public services and how the public interacts with constituent authorities where possible.

A more comprehensive list is provided in the guidance and strategy which is attached as Annex 1.

1.3 This provides an opportunity for the council to invest in some significant projects during this period to embed efficiencies for future years. A key project is a corporate restructure that is being conducted by the Chief Executive. This will reduce the establishment costs of the council, delivering long-term savings. In addition, the council is embarking on delivering a digitally enabled service delivery which will reduce costs and also improve customer service. Hence, the use of capital receipts will result in significant ongoing savings for the council.

# Agenda Item 11

- 1.4 It is planned to use capital receipts to fund the one off costs of the corporate restructure and digitally enabled services. Both initiatives will produce significant ongoing savings, as set out below.

Project Name	Project Description	Estimated Qualifying Expenditure £'000	Estimated Annual Savings £'000
Corporate Restructure	To review and update the organisational structure to deliver efficiencies	800	814
Digitally Enabled Services	To adopt digital technology to enable new ways of working	200	50

Notification will be given to the Department for Communities and Local Government (DCLG) after approval by Council.

- 1.5 The following 2017-18 Treasury Management Strategy Statement Prudential Indicators will be impacted by the use of up to £1m of General Fund capital receipts:

**Ratio of Financing Costs to Revenue Stream:** The 2017-18 ratio increases by 0.01% and the 2018-19 and 2019-20 ratios both increase by 0.02% (on the assumption that the flexible use of capital receipts does not increase the Council's revenue stream).

**Incremental Impact of Capital Investment Decisions on the Band D Council Tax:** The 2017-18, 2018-19 and 2019-20 indicators increase by £0.03, £0.06 and £0.12 respectively. These indicators increase as the impact calculated is that of the financing costs of the capital programme (compared to the Treasury Management Strategy Statement for the previous year). As the funding requirement has increased by £1m then the impact has increased.

- 1.6 As further initiatives are developed, this element of the strategy will be presented to the council alongside the relevant efficiency project.
- 1.7 This report was considered and agreed by Cabinet on 16 November 2017 and it is recommended that Council agree the Capital Receipts Strategy.

Contact Officer:	Ramesh Prashar, Head of Financial Services
Reporting to:	Tim Willis Director of Corporate Resources and S151

## Annex List

Annex 1	Flexible Use of Capital Receipts – Updated Strategy
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## Background Papers

Title	Details of where to access copy
2017/18 Budget and Medium Term Financial Plan	Full Council Agenda 9 <sup>th</sup> February 2017

## Corporate Consultation

Finance	N/A
Legal	Sophia Nartey, Head of Legal Services

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### Annex 1

#### Thanet District Council – Flexible Use of Capital Receipts – Updated Strategy

To support local authorities deliver more efficient and sustainable services, under the Local Government Act 2003 section 15(1) the government allows local authorities to spend up to 100% of their capital receipts on the revenue costs of reform projects (revenue reform costs) and subsequently issued revised guidance in March 2016.

Accordingly the Council can treat as capital expenditure, any expenditure that is designed to generate ongoing revenue savings in the delivery of public services and/or transform service delivery to reduce costs and/or transform service delivery in a way that reduces costs or demand for services for any of the public sector delivery partners.

Revenue Reform Costs must be properly incurred by 31 March 2019 and can only be met from capital receipts which have been received from 1 April 2016 to 31 March 2019. Revenue Reform Costs cannot be financed from (i) Right to Buy receipts, (ii) pre 1 April 2016 capital receipts, and/or (iii) borrowing.

Revenue Reform Costs that generate ongoing savings may be funded from the Council's capital receipts for the following:

- Sharing back-office and administrative services with one or more other council or public sector bodies;
- Investment in service reform feasibility work, e.g. setting up pilot schemes;
- Collaboration between local authorities and central government departments to free up land for economic use;
- Funding the cost of service reconfiguration, restructuring or rationalisation (staff or non-staff), where this leads to ongoing efficiency savings or service transformation;
- Sharing Chief-executives, management teams or staffing structures;
- Driving a digital approach to the delivery of more efficient public services and how the public interacts with constituent authorities where possible;
- Aggregating procurement on common goods and services where possible, either as part of local arrangements or using Crown Commercial Services or regional procurement hubs or Professional Buying Organisations;
- Improving systems and processes to tackle fraud and corruption in line with the Local Government Fraud and Corruption Strategy;
- Setting up commercial or alternative delivery models to deliver services more efficiently and bring in revenue; and
- Integrating public facing services across two or more public sector bodies to generate savings or to transform service delivery.

On a project by project basis details of the expected savings/service transformation will be provided.

The impact on the Council's Prudential Indicators from Revenue Reform Costs being treated as capital expenditure is:

- Estimated and actual capital expenditure will increase by the amount of the Revenue Reform Costs;

# Agenda Item 11

## Annex 1

- Balance Sheet resources (capital receipts) will decrease by the amount of the Revenue Reform Costs;
- The 'incremental impact on capital investment decisions on the band D council tax' and the ratio of 'financing costs to net revenue stream' may increase or decrease depending on whether the reduction in treasury interest income from the utilisation of capital receipts is greater or less than any relevant revenue savings/enhancements achieved from successful implementation of the reform project(s).

### **Effect**

Utilisation of capital receipts to fund expenditure that would usually be funded from revenue resources diverts the receipts available for re-investment in existing assets or the creation of new ones.

The Council is planning to use capital receipts to fund the redundancy costs of the corporate restructure and the costs of digitally enabled services.

**REPORT TO COUNCIL - DREAMLAND CINEMA MARGATE FUNDING OF DISABILITY DISCRIMINATION ACT COMPLIANT LIFT**

Council **7 December 2017**

Report Author **Committee Services Manager**

Portfolio Holder **Cllr Derek Crow-Brown, Cabinet Member for Corporate Governance Services**

Status **For Information**

Classification: **Unrestricted**

Key Decision **Yes**

Ward: **Margate Central**

**Executive Summary:**  
 This report has been written to inform Council that the decision made on the 12 October 2017 by the Cabinet Member for Regeneration and Enterprise Services regarding funding of a disability discrimination act compliant lift at Dreamland Cinema, Margate. This was treated as urgent in accordance with paragraph 4 of the Budget and Policy Framework Procedure rules. This report is for Council's information only.

**Recommendation(s):**  
 None – this report is for information only.

<b>CORPORATE IMPLICATIONS</b>	
<b>Financial and Value for Money</b>	As detailed in the report supporting the decision attached at Annex 2
<b>Legal</b>	As detailed in the report supporting the decision attached at Annex 2
<b>Corporate</b>	As detailed in the report supporting the decision attached at Annex 2
<b>Equalities Act 2010 &amp; Public Sector Equality Duty</b>	As detailed in the report supporting the decision attached at Annex 2

<b>CORPORATE PRIORITIES (tick those relevant)✓</b>	
A clean and welcoming Environment	
Promoting inward investment and job creation	
Supporting neighbourhoods	

<b>CORPORATE VALUES (tick those relevant)✓</b>	
Delivering value for money	
Supporting the Workforce	
Promoting open communications	✓

## 1.0 Introduction and Background

1.1 In accordance with Budget and Policy Framework Procedure Rule 4 (b) any urgent decision, shall be reported to the next available meeting of Council, explaining the decision, together with the reasons for it and why it was urgent. This report is for information only.

## 2.0 The Current Situation

2.1 On 12 October 2017, the Cabinet Member for Regeneration and Enterprise Services in consultation with the Cabinet Member for Financial Services and Estates agreed to allocate £110k from the Capital Project Reserve to the 2017/18 Budget Framework and Capital Programme in order to fund an urgent capital project to install a compliant lift in the Dreamland Sunshine Café. The published decision notice is attached at Annex 1 to this report and the report supporting that decision is attached at Annex 2 to this report.

2.2 Pursuant to Budget and Policy Framework Procedure Rule 4 (a) (ii) the Chairman of Council gave his consent that the making of the decision was urgent and could not reasonably be deferred.

2.3 The Chairman of the Council also decided in accordance with Overview and Scrutiny Procedure Rule 15 (Q) that the matter was urgent and so exempted the decision from call in for the reasons outlined in the decision notice and supporting report, attached at Annex 1 and 2.

Contact Officer:	Nicholas Hughes, Committee Services Manager
Reporting to:	Tim Howes, Director of Corporate Governance and Monitoring Officer

### Annex List

Annex 1	Individual Cabinet Member decision notice
Annex 2	Report supporting the Individual Cabinet Member decision

### Background Papers

Title	Details of where to access copy
None	

### Corporate Consultation

<b>Finance</b>	Matthew Sanham, Corporate Finance Manager
<b>Legal</b>	Tim Howes, Director of Corporate Governance and Monitoring Officer



Ref:

Called in

Yes/No

**THE THANET DISTRICT COUNCIL**

**DECISION OF INDIVIDUAL CABINET MEMBER**

Name of Cabinet Member:

Councillor John Townend, Councillor Hunter Stummer-Schmertzing

Relevant Portfolio:

Cabinet Member for Financial Services and Estates,  
Cabinet Member for Regeneration and Enterprise Services

Date of Decision:

12 October 2017

Subject:

Dreamland Cinema Margate - Proposed Funding of Disability Discrimination Act Compliant Lift

Key Decision

Yes

In Forward Plan

No

Brief summary of matter:

The works have been instructed due to time constraints on the contract, but the identified monies need to be built into the capital programme in order to avoid an overspend.

Decision made:

To fund the installation of the DDA Compliant lift at a cost of £110k. Funded through the Capital Project Reserve Fund

Reasons for decision:

As a responsible landlord the Council is required to install the lift prior to letting the space to prospective tenants, so as to ensure compliance with the relevant equalities legislation. By doing this the Council is fulfilling its obligations under the Equalities Act and the Public Sector Equality Duty. Installation of the lift also ensures the best rental income when finding a tenant for the available space. While the contractor (Coombs) remains on site best value can be assured and overheads minimised. The lift installation is underway as the decision was previously taken to install it as the Contractor remained on site for only a short period.

Alternatives considered and why rejected:

The alternative is not to fund the lift, but it is not a desirable alternative due to Equalities compliance and ensuring the best rental income is achieved and meeting our obligation with Coombs.

Details of any conflict of interest declared by any executive Member who has been consulted and of any dispensation granted by the Standards Committee:

None

# Agenda Item 15

## Annex 1

Author of Officer report:

Helen Havercroft

Background papers

Dreamland Lift Installation 12 October 2017

Statement if decision is an urgent one and therefore not subject to call-in:

The Chairman of Overview and Scrutiny Committee and the Chairman of the Council have been consulted and have confirmed that this decision is urgent as described in section 4(a) of the Budget and Policy Framework Procedure Rules and section 15(p-r) of the Overview & Scrutiny Panel Procedure Rules of the Constitution and is therefore not subject to call-in.

Last date for call-in:

N/A

**Dreamland Cinema Margate – Proposed Funding of  
Disability Discrimination Act Compliant Lift**

Report to	<b>Cllr Hunter Stummer-Schmertzing Cabinet Member for Regeneration and Enterprise Services</b>
	<b>Cllr John Townend Cabinet Member for Financial Services and Estates</b>
Report Author	Helen Havercroft, Head of Growth & Development
Portfolio Holder	<b>Councillor Hunter Stummer-Schmertzing - Cabinet Member for Regeneration and Enterprise Services</b>
Status	<b>For Information</b>
Classification:	<b>Unrestricted</b>
Key Decision	<b>Yes Budget and Policy Framework</b>
Reasons for Key	<b>Expenditure not in budget and exceeds virement rules</b>
Ward:	<b>Margate Central</b>

**Executive Summary:**

Identified monies are required to be allocated to the capital programme to facilitate the payment of the lift installation within the Dreamland Cinema complex to allow DDA compliance for the Sunshine Café.

**Recommendation(s):**

To allocate £110k from the Capital Project Reserve Fund to the 2017/18 Budget Framework and Capital Programme to fund an urgent capital project to fund the installation of a compliant lift in the Dreamland Sunshine Cafe.

<b>CORPORATE IMPLICATIONS</b>	
<b>Financial and Value for Money</b>	<p>Funding of £110k has been identified from within the Capital Projects Reserve to fund the works.</p> <p>Competitive quotes were sought for the manufacturer of the lift. The main contractor for the work is Coombs (Canterbury) Ltd. Coombs are to carry out the lift installation works within the 'Phase II' contract, thereby saving on additional unfunded overheads.</p>
<b>Legal</b>	The Council is under a duty to maintain this Grade II* structure.
<b>Corporate</b>	<p>The Council is under a duty to find the best value tenant for the Sunshine café and Dreamland Bars.</p> <p>The installation of this lift supports securing the best rental income from the space.</p>
<b>Equalities Act 2010 &amp; Public Sector Equality Duty</b>	The proposed lift fulfills the three aims of Public Sector Equality Duty
	Please indicate which aim is relevant to the report.
	Eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act. <span style="float: right;">Yes</span>
	Advance equality of opportunity between people who share a protected characteristic and people who do not share it. <span style="float: right;">Yes</span>
	Foster good relations between people who share a protected characteristic and people who do not share it. <span style="float: right;">Yes</span>

<b>CORPORATE PRIORITIES (tick those relevant)✓</b>	
A clean and welcoming Environment	
Promoting inward investment and job creation	✓
Supporting neighbourhoods	

<b>CORPORATE VALUES (tick those relevant)✓</b>	
Delivering value for money	✓
Supporting the Workforce	
Promoting open communications	

## 1.0 Introduction and Background

- 1.1 Retrofitting lifts into historic (listed) buildings without damaging their historic character can often be challenging. In the case of Dreamland Cinema the lift shaft of a former dumb waiter installation can be utilised to connect by lift the basement, ground floor, entrance lobby and Sunshine Café levels with minimum intervention into the historic structure. The lift will comply with Part M of the Building Regulations, which deals with disabled access making it DDA compliant. The funding for this post was not in the original grant envelope and has needed to be sourced from the Capital Programme reserve Fund.
- 1.2 This matter is urgent as the works are currently being undertaken and there is a need to ensure that the monies are available to pay the invoice when received. The work to fit the lift has been previously agreed.

# Agenda Item 15

## Annex 2

### 2.0 The Current Situation

- 2.1 The Dreamland Cinema Complex of 1935 is listed Grade II\*. The freeholder is Thanet District Council. Work ('Dreamland Phase II Works') has recently been completed to reroof the structure, repair the steel frame, rebuild brickwork, and replace windows and external doors and to reproduce the historic neon signage. This work was funded with Coastal Communities Fund monies. A tenant is currently being sought for both the Dreamland Bars and the Sunshine Café at the seafront end of the building. It would be incumbent upon the tenant to fit out these spaces.
- 2.2 The circulation areas within the building are the responsibility of the freeholder. The Disability Discrimination Act of 1995 superseded by the Equality Act 2010 requires that service providers (such as the Council) may have to make other 'reasonable adjustments' in relation to the physical features of their premises to overcome physical barriers to access. In the case of Dreamland Cinema a suitable design and location for a lift which complies with the Act and Listed Building Consent has been secured for the work. The building is a three storey structure currently utilising stairs for vertical circulation.
- 2.3 A compliant lift is required to enable the Council to fulfill its duties under the Equalities Act and to ensure that the best rental value is achieved for the space.
- 2.4 The works have already been instructed due to time constraints on the Coombs contract, withdrawal of works at this stage will result in associated costs.
- 2.5 The funding has been identified and approval is required to move it into this Capital Programme.

### 3.0 Options

#### 3.1 Option 1

To approve the movement of the identified £110k funds to complete the lift installation works.

#### 3.2 Option 2

To not approve the funds and risk being in an overspend position on the project.

Contact Officer:	Nick Dermott, Heritage Development Advisor
Reporting to:	Helen Havercroft, Head Of Growth & Development

### Annex List

Annex 1	none
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### Background Papers

Title	none
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### Corporate Consultation

<b>Finance</b>	Nicola Walker - Finance Manager - HRA, Capital & External Funding –
<b>Legal</b>	Tim Howes, Director Corporate Governance

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## THANET DISTRICT COUNCIL DECLARATION OF INTEREST FORM

### Do I have a Disclosable Pecuniary Interest and if so what action should I take?

Your Disclosable Pecuniary Interests (DPI) are those interests that are, or should be, listed on your Register of Interest Form.

If you are at a meeting and the subject relating to one of your DPIs is to be discussed, in so far as you are aware of the DPI, you **must** declare the existence **and** explain the nature of the DPI during the declarations of interest agenda item, at the commencement of the item under discussion, or when the interest has become apparent

Once you have declared that you have a DPI (unless you have been granted a dispensation by the Standards Committee or the Monitoring Officer, for which you will have applied to the Monitoring Officer prior to the meeting) you **must:-**

1. Not speak or vote on the matter;
2. Withdraw from the meeting room during the consideration of the matter;
3. Not seek to improperly influence the decision on the matter.

### Do I have a significant interest and if so what action should I take?

A significant interest is an interest (other than a DPI or an interest in an Authority Function) which:

1. Affects the financial position of yourself and/or an associated person; or  
Relates to the determination of your application for any approval, consent, licence, permission or registration made by, or on your behalf of, you and/or an associated person;
2. And which, in either case, a member of the public with knowledge of the relevant facts would reasonably regard as being so significant that it is likely to prejudice your judgment of the public interest.

An associated person is defined as:

- A family member or any other person with whom you have a close association, including your spouse, civil partner, or somebody with whom you are living as a husband or wife, or as if you are civil partners; or
- Any person or body who employs or has appointed such persons, any firm in which they are a partner, or any company of which they are directors; or
- Any person or body in whom such persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000;
- Any body of which you are in a position of general control or management and to which you are appointed or nominated by the Authority; or
- any body in respect of which you are in a position of general control or management and which:
  - exercises functions of a public nature; or
  - is directed to charitable purposes; or
  - has as its principal purpose or one of its principal purposes the influence of public opinion or policy (including any political party or trade union)

An Authority Function is defined as: -

- Housing - where you are a tenant of the Council provided that those functions do not relate particularly to your tenancy or lease; or
- Any allowance, payment or indemnity given to members of the Council;
- Any ceremonial honour given to members of the Council
- Setting the Council Tax or a precept under the Local Government Finance Act 1992

If you are at a meeting and you think that you have a significant interest then you **must** declare the existence **and** nature of the significant interest at the commencement of the

matter, or when the interest has become apparent, or the declarations of interest agenda item.

Once you have declared that you have a significant interest (unless you have been granted a dispensation by the Standards Committee or the Monitoring Officer, for which you will have applied to the Monitoring Officer prior to the meeting) you **must**:-

1. Not speak or vote (unless the public have speaking rights, or you are present to make representations, answer questions or to give evidence relating to the business being discussed in which case you can speak only)
2. Withdraw from the meeting during consideration of the matter or immediately after speaking.
3. Not seek to improperly influence the decision.

### **Gifts, Benefits and Hospitality**

Councillors must declare at meetings any gift, benefit or hospitality with an estimated value (or cumulative value if a series of gifts etc.) of £25 or more. You **must**, at the commencement of the meeting or when the interest becomes apparent, disclose the existence and nature of the gift, benefit or hospitality, the identity of the donor and how the business under consideration relates to that person or body. However you can stay in the meeting unless it constitutes a significant interest, in which case it should be declared as outlined above.

### **What if I am unsure?**

If you are in any doubt, Members are strongly advised to seek advice from the Monitoring Officer or the Committee Services Manager well in advance of the meeting.

## **DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS, SIGNIFICANT INTERESTS AND GIFTS, BENEFITS AND HOSPITALITY**

**MEETING** .....

**DATE**..... **AGENDA ITEM** .....

**DISCRETIONARY PECUNIARY INTEREST**

**SIGNIFICANT INTEREST**

**GIFTS, BENEFITS AND HOSPITALITY**

**THE NATURE OF THE INTEREST, GIFT, BENEFITS OR HOSPITALITY:**

.....  
.....  
.....

**NAME (PRINT):** .....

**SIGNATURE:** .....

Please detach and hand this form to the Democratic Services Officer when you are asked to declare any interests.